



Regional Jobs Support and Incentive Program

Program Guidelines



Government of South Australia
Department for Innovation and Skills

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1. Introduction

Regional South Australia encompasses a diverse range of environments, with our regions being home to a vast number of South Australia's most iconic landscapes and tourist attractions. Regional South Australia also hosts a variety of important industries that make a significant contribution to the state's economy.

While the regions are fundamental to South Australia's economy, the closure of state and international borders as a result of COVID-19 has led to a number of industries who rely on seasonal workers facing serious workforce shortages. This presents an excellent opportunity for people based in both metropolitan and regional South Australia and are currently searching for paid employment.

Recognising that many people do not have capacity to fund costs relating to relocation to a regional area for work on a temporary or ongoing basis, the South Australian Government has established the Regional Jobs Support and Incentive Program. This Program will support eligible people, with costs associated with eligible work in eligible locations.

The South Australian Government recognizes the benefits that a diverse and inclusive culture brings to our state. We encourage applications from all South Australians regardless of nationality, gender, cultural or social background, sexuality, religion, or physical or intellectual ability.

This Program is managed by the Department for Innovation and Skills and is a time limited initiative to support regional businesses.

2. Program Objectives and Outcomes

2.1 Objectives

The Regional Jobs Support and Incentive Program is designed to support eligible workers with costs involved with eligible work in eligible locations.

3. Eligibility Criteria

3.1 Eligible Applicants

Eligible applicants must:

- be an individual aged 16 years and over
- have commenced Eligible Work in an Eligible Location no earlier than 15 June 2021;
- for international workers, hold a valid visa, with work rights and a visa validity date for the duration of the work period;
- travel more than 50 kilometres from their current place of residence to undertake eligible work; and
- for work within a Category B business, show evidence of responsibility for accommodation expenses within the Category B zone.

Applications for individuals under 18 years of age must be completed by a parent or guardian.

Applications must be received by the Department by **5:00pm, 30 June 2022**.

If the Program has been fully subscribed prior to this date, all applications received after this time will not be considered eligible.

3.2 Eligible Work

Eligible work is:

- in an eligible location;
- a minimum of 20 hours per week (can be across multiple employers);
- not eligible work under the Australian Government's *Managing Relocation Assistance to Take Up a Job for Short-term Agricultural Work*;
- in the hospitality, tourism, allied health services or trade sector; and
- for at least 6 weeks duration (an individual may work for more than one employer during this time, but must work at least 6 weeks in a 10 week block) with work commencing no earlier than 15 June 2021 and up to 30 June 2022.

Eligible visa holders will need to ensure they are not in breach of any visa conditions associated with their visa.

3.3 Eligible Location

Eligible locations within South Australia by category are shown by postcode in the table below:

Category A	Category B
5116 – 5118	0872
5120 – 5121	5210 – 5214
5131 – 5157	5220 – 5223
5171 – 5204	5235 – 5238
5231 – 5234	5253 – 5734
5240 – 5252	

Eligible Locations may change from time to time at the discretion of the Minister.

3.4 Eligible Training

Subsidies for Eligible Training may be funded under the Program.

Eligible Training must be:

- required to undertake the eligible work;
- no longer than one week duration;
- provided by a Registered Training Organisation (RTO) in South Australia; and
- not eligible for any other Government subsidy or payment (eg Job Trainer).

Eligible Training may include obtaining licenses, certifications or other training such as responsible service of alcohol, use of chemicals, workplace health and safety, white cards, etc.

4. Funding

4.1 Available Funding

Eligible Applicants may apply for \$500 (excluding GST) when working within a Category A business.

Eligible Applicants may apply for \$2,000 (excluding GST) when working within a Category B business.

Applicants may only apply for one grant even if they undertake 2 or more eligible 6 week placements during the application period.

Eligible Applicants may apply for up to \$200 (excluding GST) toward the cost of undertaking Eligible Training, as required to undertake Eligible Work.

Applicants may apply for a grant for Eligible Training in addition to a grant for Eligible Work.

Applicants may apply for a grant for Eligible Training costing less than \$200 (excluding GST) on a pro-rata basis.

Applicants may only apply for one grant for Eligible Training, even if they undertake 2 or more eligible training activities during the application period.

4.2 Payment

Payment will be made direct from the Department to the approved Eligible Applicant in the following two tranches:

Category	Tranche 1	Eligible Training Contribution	Tranche 2
	Condition of payment: <i>Paid upon Approved Application</i>	Condition of payment: <i>To be paid subject to receipt of information (to the satisfaction of the Department) evidencing the Eligible Training</i>	Condition of payment: <i>To be paid subject to receipt of information (to the satisfaction of the Department) evidencing the Eligible Applicant has undertaken Eligible Work in an Eligible Location</i>
Category A	\$250	\$200	\$250
Category B	\$500	\$200	\$1,500

5. Assessment criteria

5.1 Application Process

Applicants must apply by using the online application form.

Applications for individuals under 18 years of age must be completed by a parent or guardian of the individual.

All questions in the Application Form must be completed and all requested documents attached. Incomplete Applications will be considered ineligible.

Applications will generally be considered on a first-in, first-served basis.

Applications close at **5:00pm, 30 June 2022** or when the Program has been fully subscribed. Applications received after this time will not be considered eligible.

5.2 Assessment and Selection Process

Applications must be submitted through the online application form and will be considered by the Department in the order in which they are received against the Eligibility Criteria.

Whether an applicant is successful or not will be determined by the Minister and/or the Department at its absolute discretion.

There is no obligation to approve any assistance. In exceptional circumstances, the Minister may consider or accept any application, including without limitation, an application that may not comply with these Guidelines in their entirety.

The Department will notify the Eligible Applicant via email on the outcome of their application and if the Applicant is successful, the Department will transfer the Tranche 1 payment to the nominated bank account.

The Department will transfer the Tranche 2 payment to the nominated bank account upon receipt of documentary evidence supporting the Eligible Work in an Eligible Location.

5.3 Contract

The Application Form constitutes acceptance of the Terms and Conditions as set out in these Guidelines which forms a legally binding agreement between the Applicant and the Minister.

5.4 Public Disclosure

The Minister may disclose this Agreement and/or information in relation to this Agreement in either printed or electronic form, and either generally to the public or to a particular person as a result of a specific request.

Nothing in this clause derogates from:

- a) The Recipient's obligations under any provisions of this Agreement; or
- b) The provisions of the *Freedom of Information Act 1991* (SA).

6. Terms and Conditions

By submitting an Application Form, you are deemed to accept the following Terms and Conditions at the time of application under which the Support will be given to approved Eligible Applicants.

Support may be subject to income tax. Successful Eligible Applicants should seek advice on this and other tax implications from their tax advisors or the Australian Taxation Office.

In these terms and conditions:

“**Agreement**” means these terms and conditions and the Regional Jobs Support and Incentive Program Application Form;

“**Eligible Applicant**” has the meaning given to it in the Guidelines;

“**Eligible Location**” has the meaning given to it in the Guidelines;

“**Eligible Training**” has the meaning given to it in the Guidelines;

“**Eligible Work**” has the meaning given to it in the Guidelines;

“**Funding**” means the amount approved by the Minister;

“**Grant**” means the grant approved to be provided by the Minister under the Program;

“**Minister**” means the Minister for Innovation and Skills (acting through the Department for Innovation and Skills);

“**Regional Jobs Support and Incentive Program Application Form**” means the application form completed by the Eligible Applicant to apply for the Funding.

1. Applicants undertake that they are an Eligible Applicant that is or will be undertaking Eligible Work in an Eligible Location.
2. The Department will pay the Grant to the Eligible Applicant in two tranches subject to the satisfaction of the conditions set out in the Guidelines.
3. If the Eligible Applicant:
 - (a) fails to comply with this Agreement at any time; or
 - (b) have in any dealings with the Minister, or in the Regional Jobs Support and Incentive Program Application Form, provided any false, misleading, incomplete or incorrect information,
 the Minister may:
 - (a) require the Eligible Applicant to repay either the whole or a portion of the Funding (whether expended or not) within 14 days of a written demand from the Minister;
 - (b) withhold funds not already paid;
 - (c) withhold future grants from the Recipient; and/or
 - (d) terminate this Agreement.
4. The Recipient must provide timely advice to the Minister of:
 - (a) any significant changes to the nature and/or scope of the activities conducted by the Recipient; or
 - (b) any change to the authorised scope of the Purpose.
5. The Eligible Applicant warrants that the information provided in the Regional Jobs Support and Incentive Program Application Form is true and correct in every respect.
6. The Eligible Applicant acknowledges that the Regional Jobs Support and Incentive Program Application Form, including any attachments and supporting documents, once submitted to the Minister will become subject to the operation of the Freedom of Information Act 1982, and could, subject to the provisions of that Act, be released pursuant to a request made under that Act.
7. If the Eligible Applicant is under 18 years of age, the parent or guardian entering into this Agreement maintains responsibility for duty of care for the Eligible Applicant.
8. If the Eligible Applicant is a visa holder, the Eligible Applicant acknowledges they will maintain compliance with their visa conditions, including any working conditions, at all times.
9. If the Eligible Applicant is a visa holder, the Eligible Applicant acknowledges the Government of South Australia is not responsible for any breaches of visa conditions as a result of accessing this Program.
10. If the Eligible Applicant is a visa holder, the Eligible Applicant confirms that they will abide by the conditions of any visas held during the period of the grant funding.
11. The Eligible Applicant authorises the Minister, acting through the Department to disclose any information contained in the Regional Jobs Support and Incentive Program Application Form, and any attachments and supporting documents, to any other agency of the South Australian Government or to any agency of any other State or to third parties engaged by the Department for the purpose of or in connection with the assessment and administration of this Support together with program monitoring, reporting and evaluation purposes.
12. This Agreement:
 - (a) is governed by the laws in the State of South Australia. The courts of the State of South Australia have exclusive jurisdiction in connection with this Agreement.
 - (b) constitutes the entire agreement between the parties in respect of the matters dealt with in this Agreement and supersedes all prior agreements, understanding and negotiations in respect of the matters dealt with in this Agreement.

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